



# Teton County Fire Protection District

P.O. Box 474

911 N. Hwy 33

Tuesday January 26<sup>th</sup>, 2021 - Driggs Fire Station, as well as Teleconferenced via Zoom

## In Attendance:

Jason Letham, Fire Commissioner

Scott Golden, Fire Commissioner

Bob Foster, Fire Commissioner

Bret Campbell, Fire Chief, via Zoom

Ed Schauster, Deputy Fire Chief/Administration

Earle Giles III, Deputy Fire Chief/Fire Marshal

Jared Colson, Battalion Chief/EMS

Mariana O'Neill, Board Secretary

Bart Birch, Legal Counsel, via Zoom

Aaron Stiny, Union Secretary

Charis Schreiber, Union President

Rebecca Parkinson, Union Vice-President

*During the COVID-19 Crisis, Governor Brad Little has signed a proclamation ([Link to current proclamation](#)) to allow boards to meet electronically **by suspending the requirement that at least one (1) member of the governing board members, directors, or chief administrative officers be present at the posted location.** The suspension of the section applies only to the requirement of allowing the public to attend the meeting in person. All other requirements of the Open Meetings Law remain in place, including providing the public with the ability to attend public meetings by telecommunication devices.*

**Meeting began @ 1618 hours.**

**Minutes:** Commissioner Letham asked if there were question or comments on the prepared minutes from the December 15th, 2020 meeting.

Commissioner Letham asked for a correction on the minutes, which appears to be an editing oversight. Secretary O'Neill will make the correction prior to officially recording it as asked.

**Commissioner Foster made a motion to approve the minutes with the correction requested.**

**Commissioner Golden seconded the motion.**

**Commissioner Letham asked for all in favor. All replied "aye", and the minutes were approved.**

**Claims:** Commissioner Letham asked for any questions or comments on the claims presented for the period **December 1<sup>st</sup>, 2020 through December 31<sup>st</sup>, 2020.**

No questions or comments were made.

**Commissioner Foster made a motion to approve the claims as presented.**

**Commissioner Golden seconded the motion.**

**Commissioner Letham asked for all in favor. All replied "aye", and the claims were approved as presented.**

**Budget Statement:**

Commissioner Letham asked for any questions or comments on the December 2020 Budget Statement presented.

Commissioner Foster asked Chief Campbell about the line items for Overtime, and Advertising. Chief Campbell began a discussion on each.

No further questions or comments were made.

**Commissioner Foster made a motion to approve the Budget Statement as presented.**

**Commissioner Golden seconded the motion.**

**Commissioner Letham asked for all in favor. All replied "aye", and the Budget Statement was approved as presented.**

**Capital Improvement Discussion:**

Commissioners began discussion on Capital Improvement. Discussion revolved around which station should be remodeled first. Increased construction costs

were the main area of concern. Commissioner Letham proposed to begin the process by seeking a request for quotation (RFQ) from licensed architects and engineers.

**Commissioner Letham made a motion to proceed with the RFQ request.**

**Commissioner Foster seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the motion was approved.**

***Chief's Report:***

Chief Campbell presented the Wage Study Proposal submitted by Ralph Andersen & Associates. Commissioner Foster was pleased with the proposal. Commissioner Letham and Commissioner Golden asked for additional time to review the proposal. Commissioner Golden proposed a work session meeting to discuss the proposal with Ralph Andersen & Associates via Zoom. Work session meeting scheduled for February 2<sup>nd</sup> @4:30pm.

Chief Schauster presented the billable Wildland budget to the Commissioners. Overall, the Commissioners expressed appreciation for the work Chief Schauster has done on the Wildland budget.

The policy manual review to be discussed at the next work session meeting on Tuesday, February 2<sup>nd</sup> @4:30pm.

**Recess**

***Adjourn***

**Commissioner Golden made a motion to adjourn at 1820 hours.**

**Commissioner Letham seconded the motion, and the Board of Fire Commissioners was adjourned.**