



# Agenda

## Work Session

March 14, 2023, 4:00pm

**Tuesday, March 14, 2023- Driggs Fire Station, as well as Teleconferenced via Zoom**

**In Attendance:**

Jason Letham, Fire Commissioner

Bob Foster, Fire Commissioner

Erin Borbet, Fire Commissioner

Mike Maltaverne, Fire Chief

Earle Giles, Fire Marshall/Deputy Chief Prevention

Ed Schauster, Deputy Chief Administration

Tate Hoyle, Battalion Chief

Mariana O'Neill- Finance Officer

Guests:

Greg Adams

Dan Reyes

*Meeting began @ 1600 hours.*

Commissioner Letham called the meeting the order.

IT Proposal:

The Commissioners discussed the IT Proposal presented by the County. Chief Maltaverne mentioned the connection with the County and recommended some type of partnership with the County to serve as the IT Contractor for the Fire Department. The District recognized that there is an issue within the department regarding IT and hardware. Greg Adams presented a list of services they would offer. The cost of the proposal was \$50,000. Commissioner Letham was concerned about the cost. The cost would cover a full-time employee employed by the County that would be available to the District. A copy of the proposal is attached to the minutes. Our IT

systems are critical to our mission and should we have significant interruption or a serious failure, we have no plan on how we would continue to operate or plan to restore our IT systems.

Immediate concerns/issues:

- Recent financial audit pointed out lack of cyber security as an area of concern
- Fire District's Continuity of Operations Plan (COOP)-Information Technology has no plan for interruption in service
- Most, if not all current hardware needs replacement immediately
- Firewalls need to be implemented as soon as possible
- Re-engineer networks at all locations
- Redo network cabling
- Improper implementation of Microsoft 365 needs immediate attention
- No coordination with neighboring entities, State and Federal partners
- No IT support that has experience with first responders or government
- No 24/7 IT support for critical systems
- No cyber security, response/recovery plan or exercising
- No life cycle or replacement plan for IT systems and services

Further discussion to be continued.

**Commissioner Foster made a motion to adjourn at 1800 hours.**

**Commissioner Letham seconded the motion.**

**Commissioner Letham asked for all in favor. All replied "aye", and the Board of Fire Commissioners were adjourned.**