



Teton County Fire Protection District

P.O. Box 474
625 N. Airport Road
Driggs, ID 83422

Board of Fire Commissioners

Scott Golden, District 1
Jason Letham, Chair-District 2
Kent Wagener, District 3
Monica Hoth, Secretary

November 10, 2015

Attendance District Commissioners: Jason Letham; Scott Golden; Kent Wagener
Interim Commissioners: none
District Legal Counsel: Bart Birch
District Public Relations: Becky Mitchell
Fire Chief: Bret Campbell
Division Chief-Prevention: Earle Giles III
Division Chief-Maint.: Not Present
Division Chief-Training/EMS: Ed Schauster
Shift Captains: Tate Hoyle
Driver/Operators: Mike Wright
Firefighters: Rebecca Parkinson
Board Secretary: Monica Hoth
Local 4667: n/a
Public: n/a

Welcome @ 1410 hours

Commissioner Letham welcomed everyone to the meeting

Minutes:

Commissioner Letham asked for any questions about the October meeting minutes to be approved. No questions were asked.

Commissioner Wagener made a motion to accept the minutes as presented.

Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor, with all replying "aye". Letham then confirmed the minutes for the October 13th meeting were approved unanimously.

Claims:

Commissioner Letham asked if there were any questions or comments on the October claims. No questions were asked.

Commissioner Golden made a motion to accept the claims as presented.

Commissioner Wagener seconded the motion.

Commissioner Letham called for all in favor. All replied "aye" and the claims were approved unanimously as presented.

Budget Statement:

Commissioner Letham asked if there were any questions or comments on the budget statement presented for the month of October. No questions were asked, however Chief Campbell did want to point out a couple of the totals showing on the budget statement. Specifically he pointed out the total for Holiday pay that was incorrectly doubled when entered. As well, the total under overtime/backfill was for some of the September pay outs that didn't get done until the first part of October. Overall, he reported 8.5% spent of the budget for the month of October across all budget categories. With this discussion, no further questions arose.

Commissioner Letham made a motion to approve the October Budget Statement.

Commissioner Golden seconded the motion.

Commissioner Letham called for all in favor. All replied "aye" and the October Budget Statement was approved unanimously as presented.

Aflac:

Chief Campbell began by expressing how all parties concerned have had time to thoughtfully consider the best proposal for the Commissioners to decide on today. He recommended they decide on a dollar amount, per employee, that the district would cover to be used toward any of the AFLAC Cancer coverage options available from AFLAC. This means, if they decided to cover each employee, up to \$20, that each employee can decide if they want to choose an option that can either fully cover them with \$20, or they can choose to apply the \$20 and then pay the difference themselves for additional coverage or to cover spouses and riders they may add that go beyond \$20. Our AFLAC representative, Adam, will work with Administrative Assistant, Monica Hoth to help each employee choose and pay roll deduct anything additional they may want.

Commissioner Golden made a motion to approve \$20 per employee/per month to be used toward an AFLAC Cancer coverage option of their choice. Further, that the coverage would be reviewed annually with each new budget year, and only until Presumptive Illness is covered by the State of Idaho Workers Comp.

Commissioner Wagener seconded the motion.

Commissioner Letham called for all in favor. All replied "aye" and the motion was approved unanimously as presented.

Resolution to adopt State plan for Deferred Compensation:

In a recent meeting with the District Nationwide Retirement Company representative and our staff, it was discovered that we could move from our current Nationwide Retirement account provider to the State of Idaho Nationwide plan and in the process save administrative costs to those participating. Chief Campbell, Chief Schauster and Administrative Assistant Monica Hoth all discussed with the Commissioners how our current retirement contributions and District matching funds work. Additionally they each discussed how the opportunity to move to this State Plan would work, and how each participating employee agreed with the move. It required making a resolution, approved by the governing board, and paperwork from each participating employee that Administrative Assistant Monica Hoth would complete with each of them in the coming months.

Commissioner Letham read the resolution (11-2015) that states:

"Whereas, the State of Idaho has enacted Idaho Code Section 59-513 which permits the State of Idaho an any county, city or political subdivision of the state, working through its governing

body, to contract with an employee to defer income to a 457 Deferred compensation plan, and ...” copy of this is attached to minutes for future records.

Commissioner Golden made the motion to approve and adopt the State Plan for Deferred Compensation, and further to suspend additional readings of the resolution.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye” and the motion was approved unanimously as presented.

Key Bank Executive Summary:

Admin Assistant, Monica Hoth presented the Executive Summary report submitted by Hal Nachtrieb of Key Bank. This narrative was missing when the Commissioners met in October, so was brought up again and discussed. The Commissioners were made familiar with the report. Since it was done just as the full amount was finished being invested, there wasn't much to review, rather just to be made aware of the initial investments made for the Districts account with Key Private Bank. Another summary will be made quarterly for the Commissioners to review.

December Seasonal Gathering:

Monica Hoth reported to the Board the plans for the annual Holiday gathering, currently set for December 17th, 7pm at the West Side Yard in Victor. This year would run almost exactly as last year, which everyone was pleased with. The invitations will go out around Thanksgiving and the Commissioners were asked about additional folks to invite. The Commissioners confirmed wanting to invite former Chiefs, former Commissioners, as well as the Sheriff Department leaders and Dispatch supervisor.

Chief's Report

Operations

Chief Campbell reported to the Commissioners that one of the forklifts ordered earlier in the year, with their approval, had arrived and is at the Tetonia Station. The cost to purchase the forklift is still zero, however the cost to deliver the forklift here was more than they had expected. The cost to semi freight it from Ogden, UT and back came to \$1,400. Chief Wood is currently scheduled to finish some maintenance on it. If the other forklift does become available, they City of Victor would be interested in it.

Chief Campbell also reported that Ashley Kohler, planning & zoning administrator with the City of Driggs has contacted him regarding the capital impact fee. She reported they had collected just under \$20,000 on our behalf. She didn't give a perfect total. She expressed an interest from their committee to remove Teton County Fire from their capital improvement plan, and not collect fees for us. They are not interested in refunding the money, and she will be researching other options for the money to go to.

Prevention

Chief Giles reported on the Arson Conference that he, Chief Campbell and Captain Moore attended. They were able to get a lot of information and contact with others around the state while there.

New permits are continuing to come in.

EMS/Training

Chief Schauster reported that they currently have two homes that are being donated to the Fire District for training burns, one on the west side of the valley and the other in town Driggs.

Chief Schauster also talked about the recruitment that has occurred and how well it has been received. They anticipate a great turnout to the start of the new class. Both Chief Schauster and Chief Campbell made the Commissioners aware that purchases of PPE will be coming up as they start to prepare for the outfitting of all the new recruits.

Chief Schauster made the Commissioners aware of upcoming mental health trainer, Adam Williamson, coming to talk to the staff about community mental health issues and what we can do to be better prepared to help our community.

Becky Mitchell / Public Relations

Becky relayed to the Board of Commissioners that she has been busy with recruitments ads and that is going along well. She reported that our PSA schedule for the local paper is also moving ahead as usual. Updates are still ongoing with both the Facebook page as well as some work that is being done to update the website. The crew page and the meet the district page are being updated. She is meeting with Chief Campbell next week to talk about other ideas to improve the communication with the public.

Adjourn

Commissioner Letham made a motion to adjourn

Commissioner Wagener seconded the motion, and adjourned the Board of Fire Commissioners until the next commissioners meeting, scheduled for December 8th @ 1400.