



# Teton County Fire Protection District

P.O. Box 474  
911 N. Hwy 33  
Driggs, ID 83422

Monday June 25<sup>th</sup>, 2018

## Fire Commissioners in attendance:

Jason Letham  
Kent Wagener  
Scott Golden  
Jere Lemieux, Interim Commissioner

## Also in attendance:

Bret Campbell, Fire Chief  
Jon Wisby, Battalion Chief of Logistics  
Kevin Bollar, Battalion C  
Charis Schreiber, Local 4667 President  
Rebecca Parkinson, Local 4667  
Nathan Brown, Local 4667  
Bart Birch, Legal Counsel  
Monica Hoth, Board Secretary

## Meeting began @ 1530 hours

**Minutes:** Commissioner Letham asked if anyone had question or comments on the prepared minutes from the **May 21<sup>st</sup>, 2018** meeting. Commissioner Letham asked that the minutes be corrected to show that it was Commissioner Wagener that asked for all in favor to adjourn the May 21<sup>st</sup> meeting. He supported approval of the minutes, after that correction was made.

**Commissioner Wagener made a motion to approve the minutes with the correction made to the bottom of the minutes which reference adjourning the meeting.**

**Commissioner Golden seconded the motion.**

**Commissioner Letham asked for all in favor, all replied "aye" and minutes were approved, pending the correction referenced.**

**Claims:** Commissioner Letham asked for any questions or comments on the claims presented for the period **May 19<sup>th</sup>, 2018 through June 21<sup>st</sup>, 2018.**

Commissioner Wagner asked about the amount we were paying for the phones at the Driggs Station. Monica Hoth was able to answer his questions and explain the billing for the web based phone service from IdeaComm.

No further questions or comments were raised.

**Commissioner Letham made a motion to approve the claims as presented.**

**Commissioner Wagener seconded the motion.**

**Commissioner Letham asked for all in favor. Both replied “aye”, and the claims were approved as presented.**

**Budget Statement:**

Commissioner Letham asked for any comments or questions on the May 2018 Budget Statement presented.

No questions or comments were made.

**Commissioner Wagener made a motion to approve the May 2018 Budget Statement as presented.**

**Commissioner Letham seconded the motion.**

**Commissioner Letham asked for all in favor. Both replied “aye”, and the May 2018 Budget Statement was approved as presented.**

***Presentation of the Fiscal Year ending September 30, 2017 TCFPD Audit:***

The annual audit for FY ending September 30, 2017 was presented to the Commissioners for their review and approval. The audit showed that the financial records of the Teton County Fire Protection District were in accordance with the Generally Accepted Accounting Principles. Discussion followed on the contents of the audit.

**Commissioner Wagener made a motion to accept TCFPD FY ending September 30, 2017 Audit as presented.**

**Commissioner Letham seconded the motion.**

***Draft of Budget for FY2019 – Review/Discuss:***

Fire Chief Bret Campbell presented the draft budget for FY2019. A brief review and discussion was began.

A discussion about the cost of the volunteer program was also began. Commissioners heard from Chief Campbell as well as the Battalion Chief of Training, Kevin Bollar, to answer their questions.

It was decided to hold a special meeting for Commissioners to discuss in more detail, the specifics to the budget. A meeting was set for July 9<sup>th</sup>, 2018 at 3:30pm at the Driggs Fire Station for this purpose.

***Discussion/Correction of Fire District Boundaries:***

Fire Chief Bret Campbell updated Commissioners on the Fire District South Boundaries issue. Specifically the area from around Teton Springs to Moose Creek. It was thought to be resolved in 2015 or 2016, but was recently discovered to still be an issue as far as the mapping with the State of Idaho Tax Commission. Chief Campbell is continuing to work through this with his contacts at the Tax Commission. He anticipates this correction ensuring that future confusion can be avoided.

### ***Ambulance Service District (ASD) Dissolution:***

Fire Chief Bret Campbell presented Fire Commissioners with the information he received from the Teton County Prosecutor, Billie Siddoway.

The communication was that the BOCC had passed the ambulance dissolution resolution at their meeting June 11<sup>th</sup>, 2018. She provided a redline version showing changes that had been incorporated. This resolution dissolves the Ambulance Service District officially on September 30<sup>th</sup> of 2018. Chief Campbell will work to put the official resolution on file in the coming days.

### ***Idaho Dept. of Lands (IDL) Hazardous Fuels Reduction Project Update:***

Fire Chief Bret Campbell gave Fire Commissioners an update on the work being done with the Hazardous Fuels Grant. He explained there will need to be a bid process to hire a project manager in the fall and what that will entail. Public relations and work will be coordinated between the project manager and the Fire Marshal, Earle Giles. Monica Hoth will help with billing. Discussion continued on the details.

### ***Chief's Report:***

#### **Fire Chief**

Chief Campbell reported he had been away at the Fire Academy last week. It was a great training to be a part of. He thanked Chief Giles for helping while he was away.

#### **Fire Marshal, Chief Earle Giles**

Chief Giles briefly discussed the upcoming events they are preparing for, such as the Young Eagles and the 4<sup>th</sup> of July parade and the Balloon Rally. Permits are continuing to roll in, with around 80% of them coming from the County.

#### **Battalion Chief of Training, Kevin Bollar**

Battalion Chief Bollar informed the Fire Commissioners of upcoming trainings such as the ARFF refresher and the continued work with wildland certifications. Active Shooter training has been ongoing nationwide, and specifically they have participated with two recent trainings with other local agencies. He also let Commissioners know of the upcoming Open House & Recruitment Drive on July 13<sup>th</sup>. A Fire Academy will be upcoming after a good recruitment drive has been completed. He spoke about plans to both improve consistency and to begin incorporating online programming. They have gone to using a Fire and EMS task book this year, and they are working to make that a more thorough coverage of topics for staff to utilize. He also spoke about the fire service program at the new Eastern Idaho Community College, and the opportunities that exist there.

#### **Battalion Chief of Logistics, Jon Wisby**

Chief Wisby updated Fire Commissioners on the prebuild meeting for the new ambulance happening tomorrow. He also began a discussion about empowering crews to continue

and keep up with maintenance projects. He also reported they are still waiting on the chassis from the government sale. Our contact at the IDL is saying it's a federal mix up that can't be helped. We will need to continue being patient.

**Executive Session pursuant to Idaho Code section 74-206(a)(b) to consider personnel matters:**

**Commissioner Golden made a motion to enter into executive session pursuant to Idaho Code section 74-206(a)(b) to consider personnel matters.**

**Commissioner Wagener seconded the motion.**

**Board Secretary, Monica Hoth asked for a roll call. All Fire Commissioners responded "aye" and the executive session began at 1644 hours.**

Executive Session ended at 1718 hours.

**Recess**

***Adjourn***

**Commissioner Golden made a motion to adjourn.**

**Commissioner Wagener seconded the motion.**

**Commissioner Letham asked for all in favor. All replied "aye", and the Board of Fire Commissioners was adjourned.**