



# Teton County Fire Protection District

P.O. Box 474

911 N. Hwy 33

**April 25, 2023- Driggs Fire Station, as well as Teleconferenced via Zoom**

**In Attendance:**

Jason Letham, Fire Commissioner

Bob Foster, Fire Commissioner

Erin Borbet, Fire Commissioner

Mike Maltaverne, Fire Chief

Bart Birch, Legal Counsel

Mariana O'Neill, CFO

Guests- Kurt Daniels Edward Jones'

**Meeting began @ 1600 hours.**

**Minutes:** Commissioner Letham asked if there were questions or comments on the prepared minutes from March 14 and March 28, 2023 meeting.

No questions or comments were made.

**Commissioner Foster made a motion to approve the minutes as presented.**

**Commissioner Borbet seconded the motion.**

**Commissioner Letham asked for all in favor. All replied "aye", and the minutes were approved.**

**Claims:** Commissioner Foster asked for any questions or comments on the claims presented for the period **March 1-31, 2023.**

No questions or comments were made.

**Commissioner Foster made a motion to approve the claims as presented.**

**Commissioner Borbet seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the claims were approved as presented.**

***Budget Statement:***

Commissioner Letham asked for any questions or comments on the March 2023, Budget Statement presented.

No comments or questions were asked.

**Commissioner Foster made a motion to approve the Budget Statement as presented.**

**Commissioner Borbet seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the Budget Statement was approved as presented.**

**Active 911;**

Active 911 is in the process of gathering data across all entities involved. There will be an agreement between the County and the District on how to pay the fees .

**Private Investment Portfolio;**

Kurt Daniels with Edward Jones wanted to follow up on the previous discussion regarding the investment portfolio. He asked the Commissioners about expectations and policies regarding investments. Staff will work on the investment policy and present it to the Commissioners for approval. Commissioner Borbet met with Brad Christensen of Ascent Retirement. A meeting will be scheduled to discuss investments options with him as well.

**Station 1 Capital Improvement;**

Commissioner Letham requested 3 bids and received 2 for the roof replacement. One bid from Roof Rescue for \$113,586 and the other from Easy Exteriors for \$70,632. Commissioners agreed that the bathroom needs updated as well. Commissioner Letham will follow up with contractors to work on these projects.

**Impact Fees;**

City of Driggs started collecting on March 22, 2023. Teton County will meet in May to approve the collection of the fees. Chief Maltaverne will follow up with City of Victor on timeline for the collection of the fees.

**Budget Draft Schedule;**

Mariana presented the work session schedule for FY 2024 Budget. The schedules is presented below:

Draft 1- Wages	Work Session May 2023
Draft 2	Work Session June 2023
Draft 3	Work Session July 2023
Final and Approval	Monthly Meeting July, 2023
Publication	August 2, August 9
Public Hearing	22-Aug-23

**IT Contract;**

Chief Maltaverne reported that he met with Greg Adams, at which time he was informed that the previous proposed IT Contract has increased from \$50,000 to \$67,000.

**Commissioner Foster made a motion to enter in negotiations with Teton County, ID for the purpose of receiving IT services as proposed in the previous proposal.**

**Commissioner Letham seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the Motion was approved.**

**Chief Performance Review:**

The Commissioners would like to meet with the hiring committee and follow up on the Chief’s performance review. Aaron Stiny will reach out to the committee and schedule the meeting.

**Chief’s Report;**

Chief Maltaverne is working with the County on an active killer response plan. He will be meeting with the new City of Driggs Administrator. He also met with TVH’s Community Outreach coordinator so work on community outreach. He will be meeting with Mike Whitfield to discuss dispatch services. The District and USFS will host the Community Wildfire Preparedness on May 6. Staff is also working on preparing for the

Wildland Season. Chief Maltaverne is continuing to work with Jackson Fire & EMS on mutual aid.

**Commissioner Foster made a motion to adjourn at 1800 hours.**

**Commissioner Letham seconded the motion.**

**Commissioner Letham asked for all in favor. All replied “aye”, and the Board of Fire Commissioners were adjourned.**

