



Teton County Fire Protection District

P.O. Box 474
911 N. Hwy 33
Driggs, ID 83422

Monday January 28th, 2019

Fire Commissioners in attendance:

Jason Letham
Kent Wagener
Scott Golden

Also in attendance:

Bret Campbell, Fire Chief
Earle Giles III, Deputy Fire Chief/Fire Marshal
Jon Wisby, Battalion Chief of Logistics
Ed Schauster, Battalion Chief of Volunteer Program
Charis Schreiber, Local 4667 President
Bart Birch, Legal Counsel
Monica Hoth, Board Secretary

Meeting began @ 1530 hours

Minutes: Commissioner Letham asked if anyone had question or comments on the prepared minutes from the **November 19th and November 26th, 2018** meetings.

No questions or comments were made.

Commissioner Golden made a motion to approve both minutes as presented.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and both minutes were approved as presented.

Claims: Commissioner Letham asked for any questions or comments on the claims presented for the period **November 1st, 2018 to January 25th, 2019.**

No questions or comments were raised.

Commissioner Letham made a motion to approve the claims as presented.

Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the claims were approved as presented.

Budget Statement:

Commissioner Letham asked for any comments or questions on the November 2018 and December 2018 Budget Statements presented.

There was brief discussion about the wildland fire season monies received. No further comments were made.

Commissioner Golden made a motion to approve the Budget Statements as presented.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the Budget Statements were approved as presented.

Review of Battalion Chief Classification/Determination of Exempt Status:

Chief Campbell provided the job description for Battalion Chiefs as had been requested by Commissioners. After a brief discussion, it was decided to accept the job description as written and consider the position of Battalion Chief as Managers and therefore exempt from the Collective Bargaining Unit of the Collection Bargaining Agreement with Local 4667.

Commissioner Golden made a motion to accept the job description as presented.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the job description for Battalion Chiefs were approved as presented.

Commissioner Golden made a motion to exempt the position of Battalion Chief as exempt from the collective bargaining unit in the collective bargaining agreement with Local 4667.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the motion was approved as presented.

Report of Fire District Boundary Corrections:

Chief Campbell presented Commissioners with a letter from the Idaho State Tax Commission. The letter confirmed that after reviewing the documentation that was provided for an audit of the Teton County Fire District map and legal description, they were in approval and confirmed that both met the requirements of Section 63-215 Idaho Code and Idaho State Tax Commission Rule 225.

Excess Ambulance Service District (ASD) Tax Dispersal:

Chief Campbell informed Fire Commissioners of an Agenda Action Item at the Teton County Commissioners meeting dated January 14th, which stated they were determining if they should transfer \$86,748.53 to the Fire District. These funds were on deposit with the now dissolved Ambulance Service District fund. The item went on to state that since the money represents taxes paid for ambulance services, that they would now transfer those funds to the Fire Protection District.

Chief Campbell will updated Fire Commissioners if those funds are received and follow up on what action was taken at the County.

Water Tender Truck Chassis/Expenditure Approval:

Chief Campbell reported to Commissioners that the deal to purchase trucks from the government surplus to then switch chassis is officially unable to proceed and the issue of Fire District water tenders still remains. He recommended changing the previously approved plan with a new plan to replace one tender and upgrade to safe working order the other.

Commissioner Letham made a motion to approve the purchase of a truck for chassis swap up to \$50,000.00.

Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the motion was approved as presented.

Chief Campbell will work to upgrade the other tender within the current budget. He estimated it could be done for around \$7,000 - 10,000.

Hazardous Fuels Reduction (HFR) and Western States Fire Managers (WSFM) Grants Report:

Chief Campbell reported to Commissioners that the HFR grant was moving along with the contractor High Country RC&D. This grant interfaces with Forest Service work on the South end of the Valley and was awarded at \$240,000.

He also confirmed that Teton County Fire has now been awarded a second grant, Western States Fire Managers (WSFM), which was also awarded at \$240,000. This grant would work in the North end of the Valley and require a match that would be met within his own work time spent on the project. He reported he had hired Justin Kidd to supervise the seasonal crew working on the project and they will begin to gather what is needed for this project to begin this year.

Fire Inspection Fees:

Chief Campbell reported back to Commissioners that he and Chief Giles will be meeting with Teton County officials soon, but they have already met with City of Victor officials on instituting fees. They are meeting again with City of Driggs to work details of their process also.

Department Sponsored/Funded AFLAC Policy:

Chief Campbell wanted to give Commissioners the chance to review our current policy of providing \$20/month toward employee AFLAC Cancer policies. Presumptive Illness has passed in Idaho, but Chief Campbell explained the state is still working out details and coverage gaps do still exist for those looking to be covered for job related cancers.

Commissioners were in agreement that we should continue our current policy. They want to review this each year with the budgeting process as the state continues to work through details of its program.

Chief's Report:

Fire Chief

Chief Campbell thanked Commissioners and gave feedback from the Holiday Party saying that everyone enjoyed their time together.

Chief Campbell also discussed the 2018 Wildland Fire Season recap they will be presented in February when all reimbursements are received. Brief discussion on what had been collected so far.

Executive Session pursuant to Idaho Code section 74-206(1)(b) to consider records exempt from disclosure as provided in chapter 1, title 74, Idaho Code; specifically 74-106(20)(d) Records of a current or former employee:

Commissioner Letham made a motion to enter into executive session pursuant to Idaho Code section 74-206(1) & (b).

Commissioner Golden seconded the motion.

Board Secretary, Monica Hoth asked for a roll call. All Fire Commissioners responded "aye" and the executive session began at 1654 hours.

Recess

Adjourn

Commissioner Letham made a motion to adjourn at 1710 hours.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the Board of Fire Commissioners was adjourned.