



Teton County Fire Protection District

P.O. Box 474
911 N. Hwy 33
Driggs, ID 83422

Board of Fire Commissioners

Scott Golden, District 1
Jason Letham, Chair-District 2
Kent Wagener, District 3
Monica Hoth, Secretary

Tuesday, October 11, 2016

Attendance District Commissioners: Jason Letham, Kent Wagener
Interim Commissioners: Jere Lemieux
District Legal Counsel: Bart Birch
District Public Relations:
Fire Chief: Bret Campbell
Division Chief-Prevention: Earle Giles
Division Chief-EMS:
Division Chief-Training: Jon Wisby
Shift Captains: Tate Hoyle
Driver/Operators:
Firefighters:
Board Secretary: Monica Hoth
Local 4667:
Public: Pat Butts

Welcome @ 1700 hours

Commissioner Letham welcomed everyone to the meeting. Commissioner Golden was unable to attend because he is out of town. Welcome Interim Commissioner Lemieux.

Minutes:

It is because the minutes for the August 9th meeting were not specifically approved by motion in the last meeting that they have been presented here again for approval. This is in addition to the minutes from the September 12th monthly meeting and the special October 3rd minutes prior to the ASD meeting on the same day.

**Commissioner Letham made the motion to approve the August 9th meeting as presented.
Commissioner Wagener seconded the motion.
Commissioner Letham asked for all in favor, all replied "aye" and the motion was approved.**

**Commissioner Letham made the motion to approve the September 12th meeting as presented.
Commissioner Wagener seconded the motion.
Commissioner Letham asked for all in favor, all replied "aye" and the motion was approved.**

**Commissioner Letham made the motion to approve the October 3rd meeting as presented.
Commissioner Wagener seconded the motion.
Commissioner Letham asked for all in favor, all replied “aye” and the motion was approved.**

Claims:

Commissioner Letham asked for any questions or comments on the Claims presented for the period **September 10th thru October 6th, 2016**. No questions or comments were raised.

**Commissioner Letham made the motion to approve the claims as presented.
Commissioner Wagener seconded the motion.
Commissioner Letham asked for all in favor. All replied “aye” and the motion was approved as presented.**

Budget Statement – Also an agenda item *Fiscal Year 2015/16 wrap up:*

Commissioner Wagener asked about the line items within the year end budget statement that were showing as now over budget when last month we looked to be doing so well. Chief Campbell explained that he and Monica Hoth did find an error after last month’s meeting, where a month to date column was prefilling into a year to date column and drastically misreporting the percentage of budget for that area. That made a huge different in the year to date percentage. It has been corrected for this budget statement. Chief Campbell gave the Commissioners a rundown of the year, including a Capital Improvements breakdown for those areas of the budget that Commissioners had agreed to go into contingency funds for; such as PPE, Fire Equipment and vehicle purchases. He also updated them on the grant that was awarded for PPE that will be received in the 16/17 budget year. Commissioner Wagener also asked about why Wildland backfill monies received, go to the A budget in the budget statement. It was discussed but no change was requested. He also asked about the D budget, and requested that we adjust our current budget up to accommodate the increase. The taxes and insurance section of the budget was discussed but no further changes were requested. The final question from Commissioner Wagener was to understand the Dues & Subscriptions line of the budget. It was discussed but no further change was requested. Chief Campbell reported to the Fire Commissioners that all of the EMS billing is set up with Systems Design. The patient revenue has begun to come in, though slowly. Commissioner Letham asked about putting the revenue under the A budget. There was a discussion about the best place to report the revenue. Since the largest expense is payroll, that is the reason for the allocation. Breaking it out wouldn’t allow them to see the total as easily. No change was requested after discussion. Chief Campbell wrapped up his budget report to the Commissioners with his calculation being that we came in around 87k under budget, even though the total year to date operating budget shows 107% of the budget spent. Considering the challenges we had this year, he was relieved that we were able to finish this well.

**Commissioner Wagener made a motion to approve the September Fiscal Year End Budget Statement as presented.
Commissioner Letham seconded the motion.
Commissioner Letham asked for all in favor. All replied “aye” and the motion was approved as presented.**

EMS Update:

Chief Campbell began by reviewing and discussing the minutes from the previous ASD meeting from October 3rd, 2016. They then discussed the schedule for the next ASD meeting scheduled for tomorrow Oct 12th. Chief Campbell also relayed that they will most likely open the bids received for the new ambulance at that time. They discussed the next steps that will need to happen in the topic of Medical Direction. There are examples of organizations using two medical directors, and ultimately they have yet to find any of the Doctors from the group that have agreed to accept. There was then discussion about the agreement that is being crafted between the ASD and TCFD. Chief Campbell has been unable to connect with Kathy Spitzer, County Attorney. He has been able to sit down with the Fire District legal counsel, Bart Birch. There remains issues about deeding the Ambulances to the Fire District specifically from County Commissioner Reigel. Chief Campbell went on to let the Fire Commissioners know that County Clerk, Mary Lou Hansen, has had discussions with Craig Chandler (Chandler Insurance) about the ICRMP Policy. Specifically about continuing to insure the Ambulances if they remain under the ASD's ownership. It was understood from that conversation, that if the County continues to own those Ambulances, the liability insurance will cost them anywhere from 13-15k to hold a policy just for the ASD to continue owning those 3 or 4 ambulances. However, if the Fire District put them under their own already existing fleet insurance with that same policy, it would not incur additional cost. There was discussion on what the recommendation would be, since the ASD budget was so greatly reduced when the contract was awarded to the Fire District. There was also discussion about the ASD contractually binding the Fire District against using foregone funds at any time in its future. This was understood to not be a legal option for the contract. Bart Birch helped the Fire Commissioners understand the reasoning for an MOU or Contract to even be made, when the question of having any agreement was referenced from an earlier comment by Fire Commissioner Golden. The contract with Wyoming was also discussed. It is preferred by Fire Commissioners that the discussion with Wyoming include both the Fire and EMS coverage together for the future contracting.

Contract with Wyoming for Fire/EMS:

Fire Commissioner Wagener gave an update on his discussion with Jackson County, Wyoming Attorney Keith Gingery. There was discussion about how we should structure fees in the future contract. Discussion continued on past payments, and timetables. It was determined that having Fire Commissioner Wagener continue his talks with Mr. Gingery was preferred. **Action Item: This topic will also be on the November agenda.**

October Appreciation Dinner Discussion:

Fire Commissioners have invited all of the fire personnel, along with spouses, to an appreciation dinner October 19th. We will also be inviting our partners from the IDL and Forest Service who were such a big part of this fire season.

Chief's Report:

Operations

Chief Campbell let the Division Chief's report for their respective areas, he had nothing further for the Fire Commissioners.

Training

Chief Wisby gave his update saying that the Fire Academy class is now totaling 18+ that begins on October 25th.

Prevention

Chief Giles let the Commissioners know that this week marks the start of Fire Week with the NFPA. They will again be giving talks to 2nd graders about fire prevention. He went on to report on the volume of permits he is still receiving. Commercial and residential permits are still coming in. Inspections are coming up and he is preparing for that.

Commissioner Letham asked for any additional comments from the public. Patt Butts spoke about the topic of Medical Director, and on reporting of patient info to the state of Wyoming.

Recess

Adjourn

**Interim Commissioner Lemieux made a motion to adjourn @1842 hours
Commissioner Wagener seconded the motion, and adjourned the Board of Fire Commissioners until the next commissioners meeting.**