



Teton County Fire Protection District

P.O. Box 474
911 N. Hwy 33
Driggs, ID 83422

Tuesday January 28, 2020

In Attendance:

Jason Letham, Fire Commissioner
Scott Golden, Fire Commissioner
Kent Wagener, Outgoing Fire Commissioner
Bob Foster, Incoming Fire Commissioner
Jere Lemieux
Bret Campbell, Fire Chief
Earle Giles III, Deputy Fire Chief/Fire Marshal
Ed Schauster, Deputy Fire Chief
Kevin Bollar, Battalion Chief Training
Bart Birch, Legal Counsel
Monica Hoth, Board Secretary
Tate Hoyle
Charis Schreiber
Corey Gittus
Jerry Moore

Meeting began @ 1530 hours

Minutes: Commissioner Letham asked if there were question or comments on the prepared minutes from the November 26th, 2019 and December 16th, 2019 meetings.

No questions or comments were made.

Commissioner Letham made a motion to approve the minutes as presented.

Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the minutes were approved.

Claims: Commissioner Letham asked for any questions or comments on the claims presented for the period **November 1st, 2019 through January 24th, 2020.**

Monica Hoth commented on two changes that were noticed by incoming Fire Commissioner Foster. Those corrections will be reflected for the budget statement as well. No additional questions or comments were made.

Commissioner Letham made a motion to approve the claims as presented.

Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the claims were approved as presented.

Budget Statement:

Commissioner Letham asked for any questions or comments on the November and December 2019 Budget Statements presented.

Discussion only.

Commissioner Golden made a motion to approve the Budget Statement as presented.

Commissioner Letham seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the Budget Statements were approved as presented.

Thank You to Outgoing Fire Commissioner – Kent Wagener

Swearing in new Fire Commissioner – Bob Foster

Outgoing Fire Commissioner was presented a plaque for his 9 years of service.

The Oath of Office was administered to incoming Fire Commissioner Bob Foster by Jason Letham, Board Chair.

KeyBank Signature Cards to be signed:

Fire Commissioners each provided new signatures for the accounts held at KeyBank.

Key Private Quarterly Review Letter:

Fire Commissioners were given the letter and review provided by Chad Blackburn at Key Private Investments. Commissioners discussed having Chad come to the April meeting in order to report on the 2nd Qtr of 2020 in person.

RFP for Audit Services... cont.:

Commissioner Golden reported that Wipfli is highly recommended by the City of Victor who just successfully changed to their services. Commissioners all felt the new eyes on the audit could be beneficial, plus they appreciated their Cost for Audit services provided in the proposal for the next additional 4 years, which will make budgeting for the audit much easier.

Commissioner Golden made a motion to accept the 5-year proposal for audit services by Wipfli.

Commissioner Letham seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the motion was approved.

Capital Improvement – Fire Stations:

Chief Campbell began the discussion by reviewing the last year since this topic was brought up. The department has made the improvements to Ambulance fleet, Water truck and SCBA's; now it is time to discuss the upgrades needed to the Driggs Fire Station. Privacy, security and functionality were all discussed. Discussion continued on funding options and what steps to take first in order to further consider design options and costs.

Commissioner Foster made a motion to approve up to \$25,000 from C Budget Contingency to engage in a design concept allowing for a future decision on a new or remodeled Station. Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor. Commissioner Golden, "aye". Commissioner Foster, "aye". Commissioner Letham recused himself.

Chief's Report:

Fire Chief

Chief Campbell reported to Commissioners that Sprinter Heating has done needed upgrades to the Station 1 boiler. This was an unexpected cost but was needed to improve the heating throughout the building.

He then confirmed for Commissioners that Engine 20 is back in service after having a tank repair done by the manufacturer.

Fire Marshal

Chief Giles relayed to Commissioners that they are currently reviewing a company, Life Safety, to help with inspections of commercial businesses. Neighboring Fire Departments: Madison, Idaho Falls and Chubbuck all use them as well.

He has also met with the new Planning and Zoning admin in Victor.

Driggs and Victor Elementary school are all on board for passing their inspections.

Chief Schauster

Chief Schauster let Commissioners know that all Wildland Fire Season monies have now been received back in reimbursements from the IDL. Also, that they have wrapped up the Fuels Reduction Grant billing.

Training

Chief Bollar reported to Commissioners about continuing work being done with the training tower in the Driggs station back lot. Also, that they have contracted with a new learning management system, which should be up and running in a month or two. He also added that a new EMT/recruit class is coming up, and that they will be putting on a New Chief Officer class as well.

Executive Session

**Commissioner Letham made a motion to enter executive session per IC 74-206(1)(b) Personnel & IC 74-206 (1)(d) Waiver Application #20200128
Commissioner Golden Seconded the motion. All in favor.**

Roll Call:

Jason Letham, aye

Bob Foster, aye

Scott Golden, aye

The board moved into Executive session at 1726 hours
The board came out of Executive session at 1804 hours

**Commissioner Letham made a motion to deny, in its entirety, Waiver Application #20200128
Commissioner Foster Seconded the motion.
Commissioner Letham asked for all in favor. All replied “aye”, and the motion was approved.**

Recess

Adjourn

**Commissioner Letham made a motion to adjourn at 1805 hours.
Commissioner Golden seconded the motion.
Commissioner Letham asked for all in favor. All replied “aye”, and the Board of Fire
Commissioners was adjourned.**

